



**Alaska Workforce Investment Board
Workforce Readiness and Employment and Placement Committee
Thursday December 4, 2008 at 3:00 p.m.
1016 W. 6th Ave. Suite 304
Teleconference Number: 1-888-354-0094 Conference ID: 4461969
Minutes (DRAFT)**

Roll Call:

Board Members:

X Doug Ward, Chair; ___ Sharlene Berg; ___ John Cannon; X Kathy Craft; X Tony Delia;
X Betty Jo Dibble; X Jim Laiti; ___ John MacKinnon; X ___ Dave Rees; ___ Paulette
Schuerch; X Fred Villa; ___ Jim Lynch;

Staff:

Barbara Duval, AWIB Project Coordinator; Louise Dean, AWIB Project Coordinator

Guests:

Carol Collins, Ken Mill, Marjorie Payton Hewlette (SAVEC)

Recurring Guests:

___ Bob Cress, CEF Training Director; ___ Eldon Davidson, SAVEC; X James Harvey,
Asst Director ESD/DOLWD; ___ Richard Carlson, Superintendent/ Klawock School
District; ___ Russ Thorpe,

Approval of Agenda – The agenda was approved with the following additions.

Fred Villa would like to discuss the concept and distribute information on programs of excellence

Kathy Craft would like to discuss health industry talking points

Approval of Minutes

October 27, 2008 –

Doug, under discussion items the paragraph under item 1 where we were talking about occupation based versus skills based, are going to ask Research and Analysis if we are aligned with the industry. Do you know if we did that: Dave thinks the discussion was around regional advisory councils, there may be overlaps with skills and occupations. AGIA identifies skills not occupations. Doug, do we need to ask Research and Analysis to identify the skills within the occupations? WREP skill development for occupations in the Regional Advisory Councils and regional training centers.



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MOTION to approve the October 27, 2008 minutes by
Fred Villa; Seconded by Dave Rees
Vote taken
Motion Carries

Action Items

Discussion Items

Employability Skills Resolution Task Force

Doug thanked Dave for being the chairperson on that taskforce. Dave Rees reported there has been quite a bit of input, two things need to be accomplished:

- 1) Identify the groups we need to be talking to for the resolution and implementation of the resolution. Determine what the barriers are and find ways to move forward.
- 2) Develop a set of talking points.

Dave has circulated a document to folks who have agreed to help. Provide background information for employability skills and compile things we have for documentation i.e. State education standards, AK youth ready for work set of skills behaviors attitudes. Dave and Barb will have work to do before the next meeting on Tuesday. How do we get this out to groups so we can implement it? Decide how AWIB members can move forward.

AWIB Training Plan Template Task Force

Jim Lynch tested and tried to answer questions from an employer's perspective has become clear it takes more than one representative from the industry to fill out the responses to the template we have. Need to have a partner from the training side to help answer questions. On Tuesday discuss having a front end piece that will describe how the template will be used. Users guide to the template. Dave.....in discussion with Jim discussed some basic elements that might be missing is an analysis of what the workforce needs were, came up with the idea to have a guide or guiding questions for filling out. Specifically with the health piece. December 9th teleconference for task force meeting at 2:00. Employability skills task force at 3:00.



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Strategic Plan – review of plan,

Barb update strategic plan after board of education meeting for work keys.

Priority three.... Dave and Tony helped with a recertification process in Fairbanks, had question about how all the one stops are operating.....best practices for each.

Website for ESD provides a list of the services they provide. James Harvey offered to have committee members contact him directly with questions.

Other Items

Fred – Programs of excellence. Would like to introduce to the committee and forward a concept paper to the committee and perhaps forward to the Exco.

Identify programs of excellence in training for specific occupations. Facilitate the alignment of other training programs to industry standards. An example in most cases would be secondary schools or vocational technical.

Would like to establish a transparent process

Determining programs of excellence

AWIB drive the process

Develop a sort of RFP to be recognized as a program of excellence

As a committee determine if there is a program of excellence that could be identified

As a committee or AWIB identify based on the greatest needs of the state.

Cathy Kraft worked with Alaska Center for Rural Health and the Alaska State Hospital Nursing Home Association (ASHNHA) for developing talking points for going to the hill. The document is developed for individuals to include their organization logo. Talking points will be used by Mental Health Authority and the Denali Commission, for workforce development.

Marjorie is going to ask Karen Johnson at the Denali commission for an extension to apply. Doug is going to encourage an extension also.



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Next meeting: February 5, 2009

Adjournment 4:08

Agenda Attachments:

ACTION TRACKER

WHO	WHAT	DUE BY	STATUS
	Assist RACs with skills analysis after occupations identified		
	Fairbanks job center recertification		
	ESD website link		
	Best practice concept paperFred		
	Include best practice on agenda		
	Include health care talking points for the Tuesday meeting.		